

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

October 15, 2014

The Board of Trustees of Vernon College met on Wednesday, October 15, 2014 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Anne Spears. Absent were Mr. Norman Brints, Vice-Chairman and Mrs. Joanie Rogers.

Others present were Dr. Dusty R. Johnston, President, Deans: John B. Hardin, III, and Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Chris Bell, Director of Campus Police; Ms. Shana Munson, Associate Dean of Instructional Services; Ms. Christina Feldman, Director of Continuing Education; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Holly Scheller, Advancement Services Specialist; Mrs. Mindi Flynn, General Ledger Accountant; Ms. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the Consent Agenda containing the *Minutes of the September 17, 2014 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of September 30, 2014*. Mr. Holt made the motion, seconded by Mr. Ferguson to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Spears made the motion, seconded by Mrs. Pennington to approve the *2015-2019 Philosophy, Vision, Values, Mission, and Long Term Objectives for Vernon College* presented by Mrs. Harkey. The motion carried unanimously.

Action Item C

Mr. Holt made the motion, seconded by Mrs. Spears to approve *Zero Tuition for the Wichita Falls Fire Department Basic Fire Academy program for the year 2014-2015* presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

Legislative Appropriations Hearing update – Dr. Johnston recapped his trip to Austin regarding the legislative appropriations hearing and stated they are in the pre-season and that higher education will be the main topic again along with all the entities that have received appropriations.

Survey of Entering Student Engagement results review – Ms. Criquett Lehman presented the results of the SENSE Survey (Survey of Entering Student Engagement). The presentation was originally developed for faculty and staff at the 2014 fall professional staff development day. The SENSE and the CCSSE Survey (Community College Survey of Student Engagement) are presented to the board on alternate years. Both are student conception surveys about how our students perceive the college is doing across the board. The results

are distributed to different committees, faculty and staff. The data is used as a reporting tool on how well they did and what to do to improve. It is also used for benchmarking.

Student Success Data Fact – Betsy Harkey presented the count day snapshot data fact. The information presents a picture of our students and courses. The data is pulled the day after count day and can be compared semester to semester. The College Effectiveness Committee and the Student Success by the Numbers Committee provide oversight and develop the ideas to add or clarify the information.

NIRA Report – Dean John B. Hardin, III stated that the rodeo went well with no injuries. Over 500 contestants from 15 different colleges participated. The winnings were spread out among the colleges and the crowds were huge all three nights.

He stated that the rodeo would not be a success without the support of the college and all who help year after year. Dr. Johnston added it was the largest crowd he had seen since he joined Vernon College in 2009.

Facility Naming Policy Discussion – Dr. Johnston stated he and Ms. Alexander reviewed various naming policies from other educational institutions and drafted a Vernon College Facility Naming Policy for the board's review and feedback.

Other – Mr. Ferguson commented on how well the Volleyball Team is doing and he thought Coach Tatiana Booth was doing a great job!

Dr. Johnston presented the Upcoming Events:

- (1) Vernon College Foundation Annual Board Meeting, Century City Center – October 16, 2014
- (2) Vernon College Sports Day – Vernon Campus – October 16, 2014
- (3) THECB Quarterly Meeting – Austin – October 23, 2014
- (4) Vernon College Baroque Concert – Zion Lutheran Church, Locket – October 28, 2014 7:00 p.m.
- (5) Texas Association of Community Colleges Quarterly Meeting – Austin – October 29, 2014
- (6) Vernon College Regular Board Meeting, Vernon Campus – November 19, 2014
- (7) 2014 Texas Higher Education Leadership Conference – Austin – November 20-22, 2014

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty/Staff/Student Organizations:

- (1) Student Forum
- (2) Administrative Staff Association

Personnel –

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the following personnel actions. The motion carried unanimously.

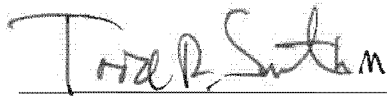
A. Employment

- (1) Mary Anderson, ADN Instructor – Vernon, effective August 18, 2014 with an annual salary of \$30,627.
- (2) Sharon Dennis, Classified II, Admissions/Records Clerk – Vernon, effective September 15, 2014 with an annual salary of \$23,289.
- (3) Seth Hughes, Coordinator of Community/Recreational Services – CCC, effective September 22, 2014 with an annual salary of \$34,936.
- (4) Thomas J. (TJ) Jones, Assistant to the Rodeo Program – Vernon, effective September 29, 2014 with an annual salary of \$23,581.
- (5) Lashaunda Spurgeon, Assistant Volleyball Coach/Residence hall Assistant – Vernon, effective October 8, 2014 with an annual salary of \$23,581. Minus room and meals.

B. Internal Transfer

- (1) Rachel Anderson, Transfer from: Assistant to the Rodeo Program, To: Classified II, Admissions/Records Clerk – Vernon, effective September 15, 2014 with an annual salary of \$21,301.

There being no further business Mrs. Pennington made the motion seconded by Mr. Ferguson to adjourn the meeting at 12:15 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary